

**Spring Semester 2018 Admission**

**Special Entrance Examination for  
Recommended International Students**

**Application Guidelines**

**Graduate School of  
Science and Engineering**

**Kansai University  
Graduate School**

# **Graduate School of Science and Engineering Special Entrance Examination for Recommended International Students for Spring semester 2018 admission**

## **1. Purpose of the Graduate School of Science and Engineering Special Entrance Examination for Recommended International Students**

To open the doors to students from overseas, the Kansai University Graduate School of Science and Engineering offers a special entrance examination for students of its overseas partner universities. Refer to the following overview of the Graduate School when applying for admission.

## **2. Overview of the Graduate School of Science and Engineering**

### **(1) About Kansai University and the Graduate School of Science and Engineering**

Kansai University is more than 130 years old since the Kansai Law School, its predecessor, was founded. Its history as a university began in 1922, and as of 2018, the institution becomes one of the leading universities in the west of Japan with more than 30,000 undergraduate and graduate students studying in 13 faculties, 11 graduate schools, and 3 professional graduate schools.

The Faculty of Engineering was established in 1958, and the Graduate School of Engineering opened four years later. The Graduate School has trained numerous engineers and researchers, and its graduates are active in a broad range of fields in Japan and overseas countries. In 2007, the Faculty of Engineering was reorganized into the Faculty of Engineering Science, the Faculty of Environmental and Urban Engineering, and the Faculty of Chemistry, Materials and Bioengineering. As a result the Graduate School of Engineering became the Graduate School of Science and Engineering in 2009.

The Graduate School of Science and Engineering is dedicated through its educational programs to train researchers and engineers to implement its philosophy of 'Praxis Learning' by way of science and technology. It welcomes applicants who possess not only the necessary level of basic academic skills, but also the wisdom to master research skills in a field of specialization through serious study and to contribute to society and humankind through the development of natural science and technology.

### **(2) Organization of the Graduate School of Science and Engineering**

The Graduate School of Science and Engineering's Master's Degree Program offers nine disciplines including four under Engineering Science Major (Mathematics, Pure and Applied Physics, Mechanical Engineering, and Electrical and Electronic Engineering), three under Environmental and Urban Engineering Major (Architecture, Civil, Environmental and Applied System Engineering, and Energy and Environment Engineering), and two under Chemistry, Materials and Bioengineering Major (Chemistry and Materials Engineering, and Life Science and Biotechnology) in order to endow graduates with specialized knowledge and technological skills. In addition, the Graduate School's Ph.D. Degree Program consists of the same nine disciplines under Integrated Science and Engineering Major. The program is designed to endow graduates with exceptional research skills as well as broad knowledge and technological skills that enable them to integrate various research domains.

### **(3) The Graduate School of Science and Engineering's educational system and requirements for program completion**

Students who have been admitted to one of the discipline of Master's Degree Program by the Special Entrance Examination for Recommended International Students from overseas partner universities will take an educational program known as the International Master Course. This program is characterized that lectures are offered in English and students can earn their degree through research guidance in English. In addition to specialized subjects in each field, available lecture subjects include courses to master knowledge about Japanese history and culture. Concerning research, students take required seminar subjects by their advisors and receive research guidance to help them draft their master's thesis.

Students who have been admitted to Ph.D. Degree Program will study only seminar subjects by their advisors, dedicating rest of their time to activities for the drafting of their doctoral thesis.

In the Graduate School of Science and Engineering, each student drafts his or her master's thesis or doctoral thesis under the guidance of one principal advisor and two assistant advisors. While students of Master's Degree Program are required to spend their time for attending, preparing for and reviewing the lectures content, in order to take the program's lecture subjects, they spend the rest for activities necessary for the drafting of their master's thesis, such as personal study, experimentation, and discussion, primarily under the guidance of their principal advisor. Students of Ph.D. Degree Program spend most of their time for research to draft their doctoral thesis under the guidance of their principal advisor. Since education and research guidance offered by the principal advisor comprises an extremely dense experience, applicants to the Graduate School of Science and Engineering need to clarify not only a desired discipline, but also a principal advisor.

To complete Master's Degree Program, students must as a rule be enrolled for two years (four semesters), during which time they must earn at least 30 credits of subjects (including eight credits of seminar subjects) and submit their master's thesis. An additional objective is to increase the quality of research in their master's thesis and present their findings to academic societies or submit them to academic journals during the period of their enrollment.

To earn their degree from Ph.D. Degree Program, students must earn eight credits of seminar subjects and submit their doctoral thesis. In addition, one of the requirements for submitting their doctoral thesis is to publish it on an academic journal. The standard period of enrollment is three years (six semesters), although that period may be shortened.

### **3. Admissions Policy**

The rapid expansion of science and technology demands qualified researchers and engineers who obtain the ability to discover and solve problems along with a broad perspective that encompasses various fields. The Graduate School of Science and Engineering seeks to educate the students for researchers and highly skilled professionals who will utilize their academic experiences to contribute to the improvement of the human welfare in the perspective of science and engineering. Applicants should possess a certain level of scholastic ability as well as intellectual curiosity and mental strength to pursue their studies. In addition to the General Entrance Examination, the Graduate School offers a variety of entrance examinations including an Entrance Examination for International Students and Entrance Examination for Mature Students as part of its commitment to actively accept students from different backgrounds.

## 4. Admitting Program Majors and Disciplines

Program	Major	Disciplines
Master's Degree	Engineering Science	Mathematics
		Pure and Applied Physics
		Electrical and Electronic Engineering
	Environmental and Urban Engineering	Architecture
		Civil, Environmental and Applied System Engineering
		Chemical, Energy and Environmental Engineering
	Chemistry, Materials and Bioengineering	Chemistry and Materials Engineering
		Life Science and Biotechnology
Ph.D. Degree	Integrated Science and Engineering	Mathematics
		Pure and Applied Physics
		Mechanical Engineering
		Electrical and Electronic Engineering
		Architecture
		Civil, Environmental and Applied Systems Engineering
		Chemical, Energy and Environmental Engineering
		Chemistry and Materials Engineering
		Life Science and Biotechnology

## 5. Enrollment Capacity

Both Master's Program and Ph.D. Program, recruiting few people at each discipline.

## 6. Qualifications

### Master's Degree Program

Applicants who satisfy one of the following conditions:

- (1) Applicants who satisfy both of the following conditions:
  - a. Applicants who have graduated within one year from or are expected to graduate from a university that has been designated by the Graduate School before enrolling.
  - b. Applicants who receive a recommendation from the president of the university or the dean of the faculty from which they have graduated or are expected to graduate and who have a strong desire to enroll in the Graduate School.
- (2) Notwithstanding the requirements outlined in (1) above, applicants who have a strong desire to enroll in the Master's Degree Program's International Master Course and who have been authorized to take the Special Entrance Examination for Recommended International Students by Committee of the Graduate School of Science and Engineering.

### Ph.D. Degree Program

Applicants who satisfy one of the following conditions:

- (1) Applicants who satisfy both of the following conditions:
  - a. Applicants who have earned or are expected to earn a degree equivalent to a master's degree from a graduate school that has been designated by the Graduate School before enrolling.
  - b. Applicants who can receive a recommendation from the president of the university or the dean of the graduate school from which they have earned or are expected to earn the degree and who have a strong desire to enroll in the Graduate School.
- (2) Notwithstanding the requirements outlined in (1) above, applicants who have a strong desire to enroll in the Ph.D. Degree Program's International Ph.D. Course and who have been authorized to take the Special Entrance Examination for Recommended International Students by Committee of the Graduate School of Science and Engineering.

## 7. Application method and schedule

**Before application process** (Contact the Graduate School Admissions Group.)

Before completing the application process, be sure to E-mail by your university's staff the following information to the Graduate School Admissions Group:

- (1) Your name
- (2) Your interest in taking an admission examination for the university
- (3) The name of the university and faculty (or graduate school) at which you are enrolled (or from which you graduated), your major, etc.
- (4) The date on which you graduated from (completed) the program or expect to do so
- (5) The program and discipline in which you are interested
- (6) Your desired faculty advisor (see "List of Academic Advisor of Graduate School of Science and Engineering for the 2018 academic year" later in this document)
- (7) The discipline in which you wish to conduct research and the specific nature of the research in which you are interested, etc.

Contact Address:

Graduate School Admissions, Entrance Examination Center

E-mail: kugrd-exam@ml.kandai.jp

### **Application process**

You must complete all of the following steps in order to apply.

Only applicants who have received permission from the desired advisor will be allowed to submit their application documents.

#### **[1. Submitting the application documents]**

Applicants should submit their application documents to the university from which they have graduated or are expected to graduate by Friday, November 10, 2017 (All documents must be submitted by the deadline.)

<Request for the university recommending the applicant>

Please attach a recommendation to the application of each of your students and submit all of those applications together to the Graduate School Admissions Group by Friday, November 17, 2017. (All documents must be received by the deadline.)

Please note that documents submitted individually by the applicant will not be accepted.

#### **[2. Paying the application fee]**

- (1) Application fee: ¥35,000

Please note that the application fee is non-refundable.

- (2) Payment period

Friday, December 22, 2017 to Friday, January 12, 2018

- (3) Payment method

Once your application has been approved by the Graduate School of Science and Engineering, you must pay the application fee by the designated deadline using the payment method specified by the University.

You will be notified of the results of the admission screening (indicating whether your application has been accepted) through the university from which you have graduated or are expected to graduate.

Please note that the application process is completed with the payment of the application fee.

## 8. Application documents

Applicants must submit all of the documents listed below to the university from which they have graduated or are expected to graduate.

Clearly note the document number at the lower right of each application document based on the set official form entitled "List of application documents (checklist)." Documents will not be returned once they have been accepted by the University.

Document to be submitted (document number)	Remarks
<b>Documents to be submitted by all applicants</b>	
Application form ①	Use the form designated by the University.
Statement of reason for applying in English ②	Use the form designated by the University.
Original transcript from previously attended university (graduate school), or notarized document certifying courses and grades ③	Original document only. Document must be in English. If you transferred from other universities/institutions to the university from which you have graduated or are expected to graduate, submit all the transcripts as well.
Original certificate of (expected) graduation or completion from previously attended university (graduate school) or notarized document certifying (expected) graduation or completion ④	Original document only. Document must be in English. This document does not need to be submitted if your transcript indicates or certifies your (expected) graduation or completion.
Research plan in English ⑤	Applicants to the Master Degree Program. About 1,000 words in length. Applicants to the Ph.D Degree Program. About 2,000 words in length. Submit one original and three copies.
Letter of recommendation in English ⑧	The letter must bear the signature (including the position title and name) and seal of the president of the university or the dean of the faculty (graduate school) from which you have graduated or are expected to graduate.
Copy of ID or passport ⑨	For a passport, submit a copy of pages showing your name, date of birth, photograph, expiration date, and history of past entries to and departures from Japan (you have previously been to Japan).
Two photographs	Affix a photograph taken within the last three months to each of the application form and to the statement of reason for applying in English. (The photograph affixed to your application form will be used on the student ID that is issued after enrollment.)
List of application documents (checklist)	Use the form designated by the University.
<b>Applicants to the Ph.D. Degree Program who have already submitted a master's thesis</b>	
Copy of master's thesis ⑥	4 copies If the master's thesis is written in a language other than English, submit an English version.
Outline of master's thesis in English ⑦	About 2,000 words in length. Submit one original and four copies.
<b>Applicants to the Ph.D. Degree Program who expect to submit a master's thesis</b>	
Copy of the thesis or a draft you plan to submit ⑥	4 copies If the master's thesis is written in a language other than English, submit an English version.
Outline of the thesis or a draft you plan to submit in English ⑦	About 2,000 words in length. Submit one original and four copies.

## 9. Screening method

The Graduate School will make screening based on application documents, considering recommendations from the designated partner universities.

## 10. Announcement of the screening results

Your results of success or failure will be sent to the applicant by international express mail service (EMS) on the following date:

Friday, March 2, 2018

## 11. Tuition and other fees

Refer to "Tuition and other fees for the 2018 academic year" (page 8) below.

## 12. Enrollment steps

Successful applicants must complete the following enrollment process by the designated deadline.

You will not be able to enroll if you fail to complete the process by the deadline.

### (1) Enrollment step I-(1) (payment of Admission fee)

Be sure to remit payment no later than the day before the enrollment deadline as described in the information about the payment method that is enclosed with the notification of admission.

Please note that the admission fee is non-refundable.

### (2) Enrollment step I-(2) (payment of tuition, and other fees)

#### Enrollment step II (submission of documents)

Enrollment documents will be sent together with notification of the results. Pay tuition and other fees and submit the required documentation in accordance with the instructions on the Enrollment Process Information (II) that you receive.

You must remit payment of tuition and other fees no later than the day before the enrollment deadline.

Please contact the Graduate School Admissions Group in the following cases:

- If your address changed after you passed the entrance examination

Enrollment step I-(1) (payment of admission fee) Enrollment step I-(2) (payment of tuition and other fees) Enrollment step II (submission of documents)	Friday, March 2, to Friday, March 16, 2018
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### \*Requests to withdraw

Enrollees who request to withdraw by Saturday, March 31, 2018, for a legitimate reason and who submit a letter of withdrawal from the university from which they have graduated or are expected to graduate (a document bearing the signature [including the position/title and name] and seal of the president of the university or the dean of the faculty [graduate school]), can request to be refunded tuition and other fees.

If you intend to withdraw, inform the university from which you have graduated or are expected to graduate immediately. The Graduate School does not accept requests directly from applicants.

Fees will not be refunded unless the Graduate School receives your request to withdraw from the said university by Saturday, March 31, 2018.

(For specific steps, see the Enrollment Process Information (II).)

### 13. Others

- (1) The Graduate School does not offer any fee reductions, scholarships, or other preferential programs that apply to admission fee, tuition, and other fees paid by applicants who have been admitted under the program. However, the University does offer tuition reduction programs and a variety of scholarship programs for international students in order to support students' study and research activities. For more information about tuition reduction programs and scholarship programs, contact the Kansai University Division of International Affairs (kokusai@ml.kandai.jp).
- (2) The University can apply for Eligibility Certificate required for a student visa, on behalf of international students planning to enroll in the Graduate School.  
More information will be provided after you apply.  
Please note that the periods of Enrollment Step I and Step II are different from those of usual international students applying to the University on the applicant's behalf.  
More information about this process will be provided as part of Application Process 2.

### 14. Precautions concerning applying

- (1) Once you have applied, you may not change your major, discipline, or research discipline.
- (2) Your desired advisor may be changed. Notification of any such changes will be made beforehand by the Graduate School of Science and Technology of the university from which you have graduated or are expected to graduate, so be sure to check before you apply.
- (3) Fill your desired major, discipline, and research field in the designated spaces on the application documents.
- (4) Enter your desired major, discipline, and research field in the designated spaces on the application documents after referring to the "List of Academic Advisors of Graduate School of Science and Technology for the 2018 academic year" (pages 11 to 48).
- (5) The application documents must be completed using either black ink or a ballpoint pen. The University designated forms must be completed by hand. If using a computer or typewriter, you must print out the designated forms.
- (6) If the name on the certificate differs from the name under which you are applying, submit a supporting official certificate or other document that establishes your identity.
- (7) Certificates must be in English, Japanese, or Chinese. If you are submitting one or more certificates in another language, you must also submit a English or Japanese translation that has been certified by an embassy or other public institution.
- (8) Once received, documents will not be returned.
- (9) The Graduate School will make special arrangements in the learning environment after enrollment for international individuals with special needs such as physical disability, injury, illness, or other circumstances. Please contact the Graduate School Admissions Group before you apply.
- (10) Applicants who have passed this entrance examination may not withdraw from enrollment unless they have any legitimate reasons.



## Tuition and other fees for the 2018 academic year

### Master's Degree Program

(in Yen)

Category		2018 academic year		2019 after
		Spring Semester	Fall Semester	Annual payment
Educational Expenses	Admission Fee	130,000	—	—
	Tuition	569,500	569,500	1,139,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		709,500	569,500	1,159,000

### Ph.D. Degree Program

(in Yen)

Category		2018 academic year		2019 academic year	2020 after
		Spring Semester	Fall Semester	Annual payment	Annual payment
Educational Expenses	Admission Fee	130,000	—	—	—
	Tuition	409,500	409,500	819,000	819,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		549,500	409,500	839,000	819,000

#### Notes

1. Graduates of Kansai University or a Kansai University Graduate School, and undergraduates at the university who satisfy the requirements described by 1-11 of Article 46 Paragraph of the Graduate School Rules are not required to pay the admission fee (enrollment and registration fee) when continuing their studies at one of the university's graduate schools.
2. The University collects ¥10,000 at the time of enrollment and then ¥20,000 the following academic year on behalf of the Alumni Association. Dues are not collected from students who have already paid them as graduates of the university (including any of its graduate schools).

## Scholarships Information

Scholarships available for the 2018 academic year:

The scholarships listed on this page are available for students enrolling at the spring semester of the 2018 academic year.

\* In all cases, only a small number of recipients are available. For more information such as recipient requirements for these scholarships, contact the staffs put at the bottom of this page.

[1] Kansai University Graduate School Scholarship (awarded for the persons with excellent grades in the Graduate School) (to currently enrolled students)		Award-type * Application-b
Eligibility	Graduate School students with excellent grades who are in difficulty to continue to study for economic reasons.	
Awards Amount	See the figure below.	
Duration of Award	for one year (You can apply next year again.)	
[2] Kansai University Mature Students Scholarship (awarded for excellent working adult graduate students)		Award-type * Application-b
Eligibility	Mature Graduate School students with excellent grades who have gained superior accomplishment in their Graduate School.	
Awards Amount	See the figure below.	
Duration of Award	for one year (You can apply next year again.)	
<b>Awards Amount</b>		
	<b>Degree Program</b>	<b>Yearly Awards Amount (yen)</b>
	Master's Degree Program	375,000
	Ph.D. Degree Program	250,000

Inquiries

**Senriyama Campus (Student Services Bureau, Scholarship and Financial Assistance Group)**

3-3-35 Yamate-cho, Suita 564-8680  
 Phone: 06-6368-1121 (operator)  
 Hours: 9:00 am to 7:00 pm (except Saturdays, Sundays, public holidays, and university holidays)

[Be sure to submit this form as well.]

## List of application documents (checklist)

Graduate school	Graduate School of Science and Engineering
Program	Master's Degree Program / Ph.D. Degree Program
Entrance examination type	Special Entrance Examination for Recommended International Students
Name	

After verifying that each required document has been filled out, place a check mark in the "Check" column. When submitting your application documents, note the document number as shown in the following list at the lower right and put all the documents in that order.

Check	Document number	Document	Remarks
	①	Application form	
	②	Statement of reason for applying in English	As a rule, the statement of reason for applying must be completed using either black ink or a ballpoint pen. If using a computer or typewriter to complete the form, you must print directly on the designated form.
	③ ( )	Transcript	If your transcript indicates that you have graduated (or are expected to graduate) the university, add a document number "4" to the left side column.  If you transferred from other universities/ other institutions to the university from which you have graduated or expected to graduate, submit all the transcripts of them as well.  <u>Be sure to submit the original document or a notarized copy.</u>
	④	(for Master's Degree Program applicants) Certificate of (expected) graduation or (for Ph.D. Degree Program applicants) Certificate of (expected) completion	If your transcript indicates that you have graduated (or are expected to graduate) the university or that you have completed (or are expected to complete) the graduate school, you do not need to submit this document.  <u>Be sure to submit the original document or a notarized copy.</u>
	⑤	Research plan in English (one original and three copies)	As a rule, Please complete the document using either black ink or a ballpoint pen. If using a computer or typewriter, you must print directly on the designated form.
	⑥	Copy of your master's thesis	*Ph.D. Degree Program applicants only  If you are planning to submit your master's thesis, submit a copy of your planned thesis or of a draft.
	⑦	Outline of your master's thesis	*for Ph.D. Degree Program applicants only  If you are planning to submit your master's thesis so, submit an outline of your planned thesis or a draft.
	⑧	Letter of recommendation in English	The letter must bear the signature (including the position/title and name) and seal of the president of the university or the dean of the faculty (graduate school) from which you have graduated or are expected to graduate.
	⑨	Copy of ID or passport	

Spring semester 2018 admission  
 Master's Degree Program/Ph.D. Degree Program  
 Special Entrance Examination for Recommended International  
 Students

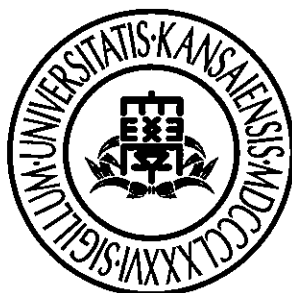
Exam No.	*Administrative use
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## Application form

Name of Graduate School	Graduate School of Science and Engineering	
Name of Program (Please check an applying program.)	<input type="checkbox"/> Master's Degree Program	<input type="checkbox"/> Ph.D. Degree Program
Desired major	Integrated Science and Engineering	
Desired discipline		
Desired research field	No. 1 choice	
	No. 2 choice	

\*Master's Degree Program applicants should enter both of first and second choices.  
 If you have no second choice, enter "No choice" for the second choice.  
 Ph.D. Degree Program applicants need only enter the first choice.

Applicant's Name			Nationality	
Date of birth	(mm/dd/yyyy)		Gender	Male / Female
Address in your home country	Postal code:			
Phone				
E-mail				
University/Graduate School from which you have graduated/completed or are expected to graduate /complete.	University:	Faculty:	Department:	Date (mm/yyyy) when you have graduated / are expected to graduate.
	Graduate School:	Course:	Major:	Date (mm/yyyy) when you have completed / are expected to complete.
	Field	*Administrative use Same / Different		Photograph Please affix the same photograph that you affixed to your statement of reason for applying. 4 cm (H)× 3 cm (W)  Write your name on the back of the photograph.



## Kansai University Graduate School

[http://www.kansai-u.ac.jp/Gr\\_sch/](http://www.kansai-u.ac.jp/Gr_sch/)

### **Senriyama Campus**

Graduate School of Law    Graduate School of Letters    Graduate School of Economics  
Graduate School of Business and Commerce    Graduate School of Sociology  
Graduate School of Science and Engineering    Graduate School of Foreign Language Education and Research  
Graduate School of Psychology    Graduate School of East Asian Cultures    Graduate School of Governance

Inquiries: Graduate School Admissions Group, Entrance Examination Center

3-3-35 Yamate-cho, Suita, Osaka 564-8680

E-mail: [kugrd-exam@ml.kandai.jp](mailto:kugrd-exam@ml.kandai.jp)

### **Takatsuki Campus**

Graduate School of Informatics

Inquiries: Takatsuki Office

Ryozenji-cho, Takatsuki, Osaka 569-1095

E-mail: [k-soujyo@ml.kandai.jp](mailto:k-soujyo@ml.kandai.jp)

### **Takatsuki Muse Campus**

Graduate School of Societal Safety Sciences

Inquiries: Muse Office

7-1 Hakubai-cho, Takatsuki, Osaka 569-1098

E-mail: [safety\\_science@ml.kandai.jp](mailto:safety_science@ml.kandai.jp)

### **Sakai Campus**

Graduate School of Health and Well-being

Inquiries: Sakai Campus Office

1-11-1 Kaorigaoka-cho, Sakai, Osaka 590-8515

E-mail: [sakai1@ml.kandai.jp](mailto:sakai1@ml.kandai.jp)